

Positive Discipline Association
Board of Directors meeting minutes
April 13, 2015

In attendance:

Deb Owen-Sohocki – Co-Chair

Gary Hughes – Treasurer

Carol Dores – Secretary

Brad Ainge – Operational Systems Consultant (Part of meeting)

Chantal Bourges – Director

Dina Emser - Consultant

Kelly Gfroerer – Director

JoAnn Regruto – Operations Assistant (Part of meeting)

Jane Weed Pomerantz – Director

Absent: Mary Hogan Jones – Co-Chair

Lynn Lott – Co-Founder

Jane Nelsen – Co-Founder

Electronic Votes Recorded:

- Expenditure of \$700 for NBCC application to become CE provider – Approved 3/15/15.
- China ACT budget – Approved 3/19/15.
- March 2015 meeting minutes – Approved 3/23/15.
- Expenditure of additional \$300 for NBCC application to become CE provider (new application, new payment schedule), and supplying all materials used in core workshops and DVD trainings – Approved 3/30/15.
- PDA pay for one room to be shared by the Think Tank Co-Chairs for Thursday-Sunday nights of Think Tank, and for their Think Tank registration – Approved 3/30/15.
- Revised Travel Policy – Approved 4/8/15.
- Expenditure of up to \$200 to translate Parenting PEEP research documents in to Spanish – Approved 4/7/15

Meeting began at 12:04 PM using Zoom.

- Compliments and appreciations shared.
- Brad's report:
 - Jane Nelsen, Ari Molina, Gina Graham emailed from Peru workshop. They are proposing an alternative path to Lead Trainer, based on work that's been done (Gina has facilitated 17 core workshops in South America). Action: Deb will email Gina (and Gigi), confirming that they will be Assistant LT's at Columbia ACT, like Beatrice in France has done, and Susie in China will be doing. Action: Dina and Jane WP to share this alternative path with Lead Trainers.
 - Educator free membership – Takes a lot of manpower to process free membership, and those receiving are not logging in/using. In a year, they will get renewal for something they didn't want in the first place. Brad and JoAnn recommended emailing a coupon for free membership, and including it in

resource handout that Trainers give at end of workshop – Board agreed. Action: Brad to implement coupon for free educator membership.

- Disc – Trainer’s section has been updated to include relevant, current resources, and search capability has been added. Activities that Jane Nelsen has reviewed and approved are on website. We also want to add activities from Think Tank 2013 and 2014 to the website. The only activities that will be posted will be Positive Discipline/Adlerian, and have appropriate references. Action: Chantal and 2-3 Lead Trainers (Dina/Jane WP will identify) and Jane Nelsen and Lynn Lott will be review committee and send “approved” activities to Brad for posting on website.

Brad left meeting at 12:38 PM.

- JoAnn’s report:
 - Replacing mega-roster with Wild Apricot for membership. Workshop process smooth. Board agreed that except for purchase orders participants, participants who have not paid in full for workshops will be removed from roster 72 hours prior to start of workshop. One week prior to workshop, participants who have not paid will be notified of this. Action: Dina and JoAnn to work on wording of email to participants and to Trainers.

JoAnn left meeting at 12:52 PM.

- Vote on Delphine Ouin and Alix De Salaberry’s sent as a request sent by Beatrice for them both to be accepted as certified PDC’s. Chantal reviewed full file of both participants, and recommends them for certification. Board agreed that one PDA Board member would review candidate’s full files for all recommendations of this sort. Vote: Candidates approved. Action: Deb to communicate approval to Beatrice.
- PDF of PDC manuals (in English) – Agreed to release PDF (not e-book) version of PDC manuals. Action: Kelly/Brad – provide price recommendation for 1 printing and bulk pricing. Action: Kelly/Brad – look for extra verbiage to put in place to help prevent misuse of PDF’s. Action: Brad – officially get U.S. copyright registered and on file with U.S. government (Kelly can help if needed). Action: Dina and Kelly – write letter to PDC manual authors that we are moving forward with PDF. Measures will be taken to deter copying. Vote: Approved.
- Infrastructure – Discussion that we need to be mindful of asking Staff/Consultants to do full time work in part time hours. Kelly has several meetings with Staff and Brad a week, and will continue to have monthly (or more frequently as needed) reports. In addition, Co-Chairs, Infrastructure chair and staff will meet to review priorities, in between monthly Board meetings. Brad’s contract is overwhelming amount of work for time period. Action: Jane WP to change contract July timeframe to “progress to be reassessed in July”; and add: “Oversee transition and improve operations of PDA. Work with BOD to assess long term needs of PDA” to contract, from January 2015 BOD meeting.
- Early bird registration discussion – moved to May meeting
- China ACT – Action: Dina and Jane WP will speak with Jody and Dodie, advising that Susie is doing the work at the ACT as an alternative route to Lead Trainer. This needs to be written out and included on PDA website, for equality and respect for all.

- US ACT – Mary Hughes has offered to review two ACT candidate files, in addition to the PDA Board members, excluding Carol and Kelly, who will be participants. The files will be reviewed against requirements currently on the PDA website. Action: Deb will provide latest version of requirements from flash drive to Chantal , who will review the ACT requirements on the website. If there are changes, Chantal will send to Brad, for inclusion on the PDA website after the 4/30 deadline for materials for the US ACT.
- Global affiliate – Deb and Mary have sent draft steps to becoming a global affiliate to Gina, Gigi, Teresa, Lois, Beatrice and Susie for review and input.
- Korean Publishing of PDC Teacher’s Guide – Action: Deb will ask Edunity (the publisher) to change the contract: Edunity will make any and all editing changes at their cost, as determined by proprietor (PDA) hired translator. If there are major revisions, “translated by Mr. Kim and Dr. Julia Park” will be included in manual. No further negotiations for translation cost will occur with Dr. Julia Park unless and until the publishing contract is modified.

1:56 PM Kelly left the meeting.

2:03 PM Carol left the meeting

- Succession planning – Carol and Kelly were unanimously voted in as next co-chairs.

Meeting adjourned at 2:20 PM EST.

Respectfully submitted,
Carol Dores