



**PDA Board of Directors Meeting by Zoom Conference Call
June 9, 2020, 9:00 – 11:30 a.m. EST
Meeting Minutes**

Color Key: ACTION ITEMS highlighted in Yellow. VOTES highlighted in Turquoise. FUTURE meetings and agenda items

In Attendance: (X=present)

X	Kelly Gfroerer <i>Executive Director</i> <i>(until 10:50 a.m.)</i>	X	Jody Malterre <i>Co-Chair</i>	X	Ari Hurtado-Molina <i>Co-Chair</i>
X	Nuria Rodriguez <i>Director</i>			X	Judy Wu <i>Director (joined at 10:00 a.m.)</i>
X	Gloria Cleve <i>Director</i>	X	Yogi Patel <i>Director</i>	X	Lois Ingber <i>Secretary (non-voting officer)</i>
X	Suzie Bohm <i>Treasurer (non-voting)</i> <i>until 10:30 a.m.</i>				
X	Jane Nelsen <i>Founder</i>		Lynn Lott <i>Founder</i>		Brad Ainge <i>Consultant</i>

Meeting Called to Order: 9:00 a.m. EST. Yogi shared an opening reflection, “Listening from the Heart,” about different ways of listening using the giraffe and the jackal as examples of listening from the outside and listening from the inside.

- 1. Financial Update.** Suzie reported that the Payroll Protection Plan is still in place and coverage is anticipated to continue if requirements are met. The organization is experiencing some loss of budgeted income due to the pandemic. Spending for non-essentials such as research will help balance out the loss. An uptick from the online workshops is anticipated. The deadline for early registration for TT is June 22. There is no deadline for Conference registrations, however the fee increases from \$99 to \$150 if registering the day of the Conference. **ACTION ITEM: Kelly will send Conference and TT info for people to share on social media.** There are competing dates for online workshops, however time zone differences may minimize the competition.
- 2. China.** A structure has been put in place to best further the PDA's mission and function within the legal structures of China. Everyone is adjusting.
- 3. Affiliates.** Egypt and Arabic nations. There is a request for an Affiliate by language vs. region for Arabic-speaking members. The BOD agrees with this and encourages that if anyone in a particular area is interested in becoming an Affiliate to coordinate so that all are working together.

4. Online Training and Core Workshops

1. ECE. Jane Nelsen, Cheryl Erwin and Steven Foster as developers are working on a video. When completed, they will make the announcement that ECE online is ready.
2. Evaluations from Prototype Workshops. Carol and Dina shared evaluations and feedback from their online core workshops with the majority being positive. It was noted that diversity across cultures was a benefit. Some people miss attending in-person. The comments spoke to the Trainers' ability to both manage the technology as well creating relationship.
3. ACTs. Planning is occurring for these to move online. These can be spread out over time and potentially include online co-facilitation.
4. Trainer Feedback and Logistics for Online Workshops. There is a lot of work and time needed upfront due to the learning curve. Many people have been contributing to the learning through weekly mentor groups. Watching videos, then stopping to discuss has worked well. Required reading is best done outside of the workshop time. It is apparent when participants have not watched the videos.
5. Learning Management System (LMS). Learning how to use the platform is coming along. It is compatible with Zoom. The LMS can be used to record webinars and make available in the PDA library. Access to these on the website would be a member benefit and could be a source of revenue if marketed to the public. It can also include previous TT's. Kelly is researching if Zoom does translated subtitles.

5. **Conference and TT.** There will be a special meeting for room monitors. NASAP is sharing with the PDA what they did for their recent online conference. Ari, Jody and Kelly will do a quick live welcome. Some presentations will be pre-recorded, including Spanish workshops. TT and Conference will be EST. Jody and Yogi did a promo video which was of high quality. Kelly will follow up with Jody's daughter who created it to discuss creating one for Conference.

- a. Zoom room monitors - Staff, BOD, LTs: **ACTION ITEM: Meeting July 7 for the Room Monitors.** A suggestion is to play music between segments or activities. A countdown clock can be used for breaks. There could be signs showing where people are from. Other suggestions include playing slides and having quotes and pictures.

6. **Strategic Plan Update.** Bill Curlette has offered to assist with research on PDC's. Raters would watch the online interactive workshop using a rating scale to determine if learning objectives are met, etc. More discussion to occur. He can also assist with a membership survey.

7. Misc.

1. Agust had a job change and needed to withdraw from service on the BOD.
2. Grant possibilities. A recommendation was made to consider bringing in a grant writer for potential funding becoming available following current changes in policing practices in the U.S. and increased emphasis on community work. Partnering with other groups on projects can be considered.

3. Important Dates:

PD Conference - Friday, July 10
Think Tank - Sat/Sun July 11-12

Meeting adjourned: 11:32 a.m. EST

Upcoming Meetings: 2020 Meeting Dates

Tuesdays from 9:00 - 11:30 a.m. EST:

July 7, 2020

July 30, August 3-4: special online meetings to replace annual July in-person

August 11, 2020

September 8, 2020

October 13, 2020

November 10, 2020

December 8, 2020

Electronic votes since May 26, 2020 meeting:

6/12/20: Approval of May 26, 2020 meeting minutes (Yogi, Gloria, Jody, Ari)

Respectfully submitted by
Lois Ingber, Secretary