

**PDA Board of Directors Meeting: via Zoom Conference Call**  
**September 13, 9:00 -11:30 a.m. EST**  
**Meeting Minutes**

**Color Key:** ACTION ITEMS highlighted in Yellow. VOTES highlighted in Turquoise. FUTURE meetings and agenda items

**In Attendance:** (X=present)

X	<b>Kelly Gfroerer</b> <i>Executive Director</i>	X	<b>Gloria Cleve</b> <i>Co-Chair</i>	X	<b>Nuria Rodriguez Font</b> <i>Co-Chair</i>
X	<b>Suzie Bohm</b> <i>Treasurer (non-voting officer)</i>	X	<b>Omneya Askar</b> <i>Director (Joined at 9:30 a.m.)</i>	X	<b>Esmat Lamei</b> <i>Director</i>
X	<b>Lois Ingber</b> <i>Secretary (non-voting officer)</i>	X	<b>Judy Wu</b> <i>Director</i>	X	<b>Fernanda Lee</b> <i>Director</i>
X	<b>Aisha Pope</b> <i>Director</i>	X	<b>Vanessa Zablah</b> <i>Director</i>	X	<b>Brad Ainge</b> <i>Consultant</i>
		X	<b>Jane Nelsen</b> <i>Founder</i>		<b>Lynn Lott</b> <i>Founder</i>

The meeting was called to order at **9:00 a.m. EST**. Compliments and appreciations were shared.

**Votes:**

**Approval of August Board Minutes.** Gloria moved and Nuria seconded to approve the August minutes as presented. **Unanimous approval of those present and eligible to vote.**

**ByLaws Update.** Nuria moved and Gloria seconded to approve the amendment to the bylaws specifying descriptions of all BOD committees. **Unanimous approval of those present and eligible to vote.**

**1. Financials.**

- a. **TT Update.** TT registration is currently 168. The fee was kept low for maximum participation.
- b. **Wes Wingett Series.** The professional development in Spanish was moved to 2023. There are 80 registrations for the Portuguese workshop. These are free and pro bono.

**2. Trainer Guidelines and Agreements.**

- a. **Trainer Updates.** The updated Trainer Agreement was sent Sept. 6 requesting review and signature.
- b. **Trainer Whole School Protocols.** There is inconsistency by some Trainers in following protocols for timely submission of requests and needed documents, adding cohorts to an existing application, and provision of required materials for participants. These make it difficult for staff as well as affects timely coordination in shipping materials. At minimum, there should be a classroom set of materials for each teacher and assistant. The issues were referenced in the Sept. email sent to Trainers. The website will be changed to read, *“Any trainer intending to use the Whole School/ Agency option, should complete and submit this application at least two weeks prior to the first day of the planned workshop, and prior to any*

*specific planning. If the application isn't submitted at least 10 business days in advance of the planned workshop and acceptance isn't received back from the PDA, then the \$250 special rate per cohort of 30 will not be honored. Instead, the trainer will be invoiced \$35 per person."*

For more Whole School information:

<https://www.surveymogizmo.com/s3/4270615/Trainer-Whole-School-Certification-Request>

- c. **Workshop Participant Numbers.** Workshop participant number limits were established by the Board in 2017 to maintain experiential, connected learning (*see below from the Trainer Section on the website*). This was in response to a number of evaluations reflecting a negative participant experience in larger groups. Trainers may request exceptions, e.g., for Whole School trainings. Observations shared: the larger the group, the more lecture style it tends to become; a comfortable size for many is 20-25; the experiential is what makes PD different; online is a factor due to Zoom allowing limited tiles per viewing screen; larger numbers are harder to observe for facilitation practice and giving feedback; for larger groups, it is not necessary for both Trainers to give feedback; duration is a factor, particularly for online; and Trainer skill level affects participant engagement. The primary consideration is what is best for participant experience.

#### Class Size

The PDA policy states the following:

MINIMUM - 5 participants

MAXIMUM - One Trainer (Up to 30 participants) / Two Trainers (30 - 40 participants)

If there is a circumstance in which you need to exceed 40, please contact

[workshops@positivediscipline.org](mailto:workshops@positivediscipline.org) for prior approval.

#### **Program Updates:**

- **Online Fall, 2022 Think Tank:** Sat-Sun, October 22-23.
- **Wes Wingett.** Wes will provide Life Task program with Portuguese interpretation (September 16, 11am – 1pm EST). Spanish session moved to 2023 / date TBD.
- **Wes Wingett Fall Session on Social Interest Across the Life Span.** October 27, November 3, 10, 17. 11am to 1pm EST. English only, no recording.
- **Lora Ferguson's** Family Meeting Session moved to 2023 / date TBD.
- **Jon Sperry and Kelly Gfroerer.** Jon and Kelly will give a presentation on Adlerian Psychology December 7, 11am -1pm EST. This will include sharing about the upcoming PD special issue in JIP.
- **1-hour Art of Facilitation Intro with Carol Dores.** This is a free member event November 9, 11am EST. It offers an introduction to AFPD for anyone certified.
- **Spanish TT.** Nuria reported the Spanish Affiliate BOD is willing to host a TT.
- **Latin America TT.** Exploring options.

#### **Information Updates:**

- **Research: Special Issue on PD for the Journal of Individual Psychology** due 10/15/22. To be published as second volume, June, 2023.
- **PD parent survey - Factor Analytic Study.** Dr. Curlette and Kelly are finalizing items. Data collection will start this fall. This instrument will be used for pre and post comparisons of parent beliefs, attitudes, and behaviors before and after the 6-week PD parenting series.
- **Oasis School Longitudinal Survey results.** Esmat to give full report at October's meeting.

### **Upcoming Conferences and Think Tanks**

- *Fall, 2022 Online Think Tank October, 22-23*
- *Think Tank and Conference, San Diego, United States: Summer, 2023*
  - *Conference Friday, July 28; Think Tank starting Friday evening and ending Sunday 30. In-person Board meeting following events.*
- *Think Tank and Conference, 2024 – Dallas, TX*
  - *Conference Friday, July 12; Think Tank starting Friday evening and ending Sunday 14. In-person Board meeting following events.*

The meeting was adjourned at 11:30 a.m. EST

**Board of Directors online Zoom meetings are the 2<sup>nd</sup> Tuesday from 9:00 – 11:30 EST.**

### **Upcoming Board Meeting dates, 2022:**

Oct. 11, 2022

Nov. 8, 2022

Dec. 13, 2022

Respectfully submitted by

Lois Ingber, Secretary